

THE ARBORFIELD LOCAL HISTORY SOCIETY: DATA PRIVACY NOTICE

Introduction

THE ARBORFIELD LOCAL HISTORY SOCIETY ("We") are committed to protecting and respecting your privacy.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it.

The rules on processing of personal data are set out in the General Data Protection Regulation (the "GDPR").

1. Definitions

The definitions of the following words and phrases are given in Appendix 1 at the end of this notice – Data controller – Data processor – Data subject – Personal data – Special categories personal data – Processing – Third party.

2. Who are we?

THE ARBORFIELD LOCAL HISTORY SOCIETY ("the Society") is the data controller. This means we decide how your personal data is processed and for what purposes. Our contact details are set out in Appendix 2.

3. The purpose(s) of processing your personal data

We use your personal data for the following purposes –

- To keep members and other interested parties informed of all activities of the Society and other matters relevant to its objects (see Paragraph 5).
- To keep records of subscriptions paid and other transactions between the Society and its members, and other participants.

4. The categories of personal data concerned

With reference to the categories of personal data described in the definitions section, we process the following categories of your data:

Personal data: Name – Address – Telephone number – email address – membership category.

We have obtained your personal data from your original, supplementary or renewal membership application forms and NOT from any publicly accessible source.

5. What is our legal basis for processing your personal data?

a) Personal data (article 6 of GDPR)

Our lawful basis for processing your general personal data:

Processing necessary for the purposes of the legitimate interests of the data controller or a third party, except where such interests are overridden by the interests or fundamental rights or freedoms of the data subject.

Basis A. To promote the objects of the Society, namely, the study, sharing and recording of the history of Arborfield and neighbouring villages, and B. to support the administrative and accountancy requirements of the Society to ensure continuity and efficiency.

